HUMAN RESOURCES
Privacy (104)

YWCA Lethbridge & District ("YWCA Lethbridge") has a definite and ongoing commitment to protecting your privacy. The privacy and security of personal information (information that can identify you as an individual) belonging to the employees, volunteers, clients, and other stakeholders is understood and respected by YWCA Lethbridge.

YWCA Lethbridge collects personal information to the extent that it is reasonable and necessary in order to better understand your needs and preferences, to serve you better, to contact you, and to meet statutory and other obligations. In all circumstances, collection of personal information is limited to only those items that are necessary in order to provide the best service to employees, volunteers, clients, and stakeholders.

Personal information gathered by YWCA Lethbridge is kept in confidence. Personnel are authorized to access personal information based only on their need to deal with information for the reason(s) for which it was obtained. Safeguards are in place to ensure that the information is not disclosed or shared more widely than is necessary to achieve the purpose for which it was gathered. Security measures are taken to ensure the integrity of this information is maintained and to prevent it being lost or destroyed.

YWCA Lethbridge & District does not sell, trade, or otherwise share mailing lists. If at any time you wish to be removed from the mailing list, please contact YWCA Lethbridge & District at 403-329-0088 or at inquiries@ywcalethbridge.com. Please allow 15 business days for records to be updated accordingly.

Questions, concerns or complaints, or requests for access to your personal information records related to YWCA Privacy Policy on the treatment of personal information should be e-mailed to inquiries@ywcalethbridge.com with “Attention: Privacy Officer”. The information will be brought to the attention of the CEO who will advise as to the action to be taken regarding the complaint or concern. A response on the action taken will be provided in writing to the staff, volunteer, or client within 10 business days with all actions noted on the applicable file.